



IDPE 2022 Annual Conference Terms and conditions

Early bird discount

- The booking deadline for our early bird discount is **17:00 on Thursday 7 April 2022**

Payment

- Payment can be made when booking online or you can request an invoice at the time of booking. Payment will be required within 30 days of the date of the invoice, or before the conference commences, whichever is soonest
- Details of how to pay will be included on the invoice

Cancellations

- All cancellations must be received in writing and emailed to bookingchanges@idpe.org.uk
- Cancellations received before 17:00 on **Thursday 7 April 2022** will receive a full refund
- Cancellations received after 17:00 on **Thursday 7 April 2022** and before 17:00 on **Thursday 12 May 2022** will receive a 50% refund
- Cancellations received after 17:00 on **Thursday 12 May 2022** will not receive a refund
- Delegates can only transfer their booking to another delegate within their school

Force Majeure

IDPE is relieved of all its obligations if any act is outside IDPE's control and impact IDPE's ability to deliver the event. This includes, but is not limited to, acts of god; government intervention, directives or policies, danger of war, fire or severe disturbances affecting IDPE, the venue or its suppliers.

In the event that IDPE is forced to cancel the face-to-conference due to a government directive, the event will be taken online with all sessions being available virtually.

Membership

IDPE school members

- The discounted package prices apply to IDPE members only. Non-members wishing to receive the members discount must join IDPE for the 2022 calendar year

COVID

A COVID policy, specifically for the annual conference, will be sent to all delegates in the lead-up to the event. This will be in line with guidelines and recommendations at that time. It is the responsibility of all attendees to ensure they follow the guidance stipulated in this policy.

Your privacy

It is thanks to the support of IDPE's corporate partners, that we have been able to grow our annual conference and support more schools working in development. We would like to share your contact details with the sponsors of the annual conference, so they can contact delegates no more than once (before or after the conference), for the sole purpose of sharing information and/or expertise that is relevant to your work in schools' development.

Please note, we will not share conference delegates' personal information with our corporate partners without your permission.

Any information collected from you when registering for the conference, will be processed in accordance with the UK Data Protection Act 2018 and the General Data Protection Regulation (GDPR). Your personal information may be used to support the delivery of the conference, for example through the sharing of relevant information with our conference suppliers and/or for demographic analysis, as detailed in [IDPE's Privacy Notice](#). A