

To book a place onto this qualification, [please register your details](https://ciof.org.uk/membership/your-login-details) online first (if you don't currently have an account with us) and then please answer the following questions on ***behalf of the person attending the course:***

1. Do you agree to the [booking terms and conditions](https://ciof.org.uk/terms)?
2. Please confirm you have read the attached course handbook:
3. Please confirm the full name of the attendee:
4. Please confirm the email address of the attendee:
5. Please confirm the current job title and organisation of the attendee:
6. Please confirm you have made a note of all the key dates and deadlines for this qualification outlined in the attached document:
7. Does the attendee have any special accessibility or learning requirements?
8. Please confirm the fee payer and/or if a PO number is required:

Please return this completed for to [academy@ciof.org.uk](mailto:academy@ciof.org.uk)

***Please note, that this place is not secured until the CIOF receive answers to these questions, as bookings are on a first come first serve basis and we are unable to reserve places on courses.***

**The booking deadline for this qualification is 22nd October 2024.**